

SOUTH HADLEY PUBLIC SCHOOLS
STUDENT ACTIVITY ACCOUNT
FUNDRAISER FINANCIAL REPORT

To be completed for each individual fundraiser at the completion of the event.

CLUB/CLASS _____ SCHOOL _____

FUNDRAISER EVENT _____ EVENT DATES _____

DEPOSITS: DATE _____ SOURCE _____ AMOUNT _____

TOTAL INCOME \$ _____

EXPENDITURES:

ITEM _____ CHECK# _____ AMOUNT _____

ITEM _____ CHECK# _____ AMOUNT _____

ITEM _____ CHECK# _____ AMOUNT _____

ITEM _____ CHECK# _____ AMOUNT _____

TOTAL EXPENSES \$ _____

PROFIT/LOSS \$ _____

SUBMITTED BY ADVISOR (signature): _____ DATE _____

REVIEWED BY SAA BOOKKEEPER (signature): _____ DATE _____

REVIEWED BY PRINCIPAL (signature): _____ DATE _____

Submit one copy to the School Business Administrator after all reviews are completed.